

RESERVE STUDY PROPOSAL REQUEST

Association Name _____ Date: _____
 Property Address _____
 City, State, Zip _____
 # of Units/Lots _____ Fiscal Year End _____

CONTACT

Company/Title _____
 Mailing Address _____
 City, State, Zip _____
 Day Telephone _____ FAX _____
 Email: _____
 Other Notes _____

OWNERSHIP Condo PUD Timeshare Co-Op Other _____
 Apartment Style Townhouse Style High Rise _____ # of Stories _____

Construction Date _____ # of Phases _____ Converted? Y N Date: _____

“COMMON AREA” MAINTENANCE RESPONSIBILITIES

of Residential Bldgs _____ # of Other Bldgs _____ Desc _____
 # of POOLS _____ Asphalt (Y/N) _____ Desc _____
 # of SPAS _____ Halls/Rooms (Y/N) _____ Desc _____
 # of TENNIS CTS _____ Gate Systems (Y/N) _____ Desc _____
 # of ELEVATORS _____ Waterscapes (Y/N) _____ Desc _____
 Fence Patio/Balcony Furn. Hot Water Awnings Hvac Appliances

Other Notes: _____

Cross Streets _____

NEEDS BID BY _____ [] Call [] Fax [] Email

Box below is for office use only

	Economy	Standard	Rush
Level I (Full)	_____	_____	_____
Level II (Update WSV)	_____	_____	_____
Level III (Update NSV)	_____	_____	_____

By: _____