

# RESERVE STUDY PROPOSAL REQUEST

Association Name \_\_\_\_\_ Date: \_\_\_\_\_  
 Property Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 # of Units/Lots \_\_\_\_\_ Fiscal Year End \_\_\_\_\_

**CONTACT**

Company/Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Day Telephone \_\_\_\_\_ FAX \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Other Notes \_\_\_\_\_

OWNERSHIP  Condo  PUD  Timeshare  Co-Op  Other \_\_\_\_\_  
 Apartment Style  Townhouse Style  High Rise \_\_\_\_\_ # of Stories \_\_\_\_\_

Construction Date \_\_\_\_\_ # of Phases \_\_\_\_\_ Converted? Y N Date: \_\_\_\_\_

**“COMMON AREA” MAINTENANCE RESPONSIBILITIES**

# of Residential Bldgs \_\_\_\_\_ # of Other Bldgs \_\_\_\_\_ Desc \_\_\_\_\_  
 # of POOLS \_\_\_\_\_ Asphalt (Y/N) \_\_\_\_\_ Desc \_\_\_\_\_  
 # of SPAS \_\_\_\_\_ Halls/Rooms (Y/N) \_\_\_\_\_ Desc \_\_\_\_\_  
 # of TENNIS CTS \_\_\_\_\_ Gate Systems (Y/N) \_\_\_\_\_ Desc \_\_\_\_\_  
 # of ELEVATORS \_\_\_\_\_ Waterscapes (Y/N) \_\_\_\_\_ Desc \_\_\_\_\_  
 Fence  Patio/Balcony  Furn.  Hot Water  Awnings  Hvac  Appliances

Other Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Cross Streets \_\_\_\_\_

NEEDS BID BY \_\_\_\_\_ [ ] Call [ ] Fax [ ] Email

*Box below is for office use only*

	Economy	Standard	Rush
Level I (Full)	_____	_____	_____
Level II (Update WSV)	_____	_____	_____
Level III (Update NSV)	_____	_____	_____

By: \_\_\_\_\_